Johnson Creek Education Foundation
Classroom Innovation Grant Application

Overview

The information that you will include in the attached application form will provide the JCEF Grants Committee with the data needed to determine whether or not to fund your project. Applications may be from staff, students, parents or community members who partner with the Johnson Creek School District Staff. Additional applications can be found at http://www.johnsoncreek.k12.wi.us/Grants.cfm.

Guidelines

- Grants must serve the students of the Johnson Creek School District.
- Projects must be innovative, creative and new funding initiatives within the Johnson Creek School District
- The grant may be denied if another funding source might be more appropriate.
- Project must be completed within one year of approval.
- Interim and final reports will be required.
- Payments for services of Johnson Creek School District employees are prohibited.

Criteria

Applications will be reviewed on a competitive basis by the Grants Committee of the Johnson Creek School Education Foundation. Priority is given for Classroom Innovation Grants that:

- meet multiple educational objectives
- align with district/school/curricular goals
- impact a variety of students and/or schools
- are collaborative
- are sustainable

Please see the Classroom Innovation Grant evaluation rubric for the grant proposal evaluation criteria. Although most applications are worthy of awarding, the committee has limited funding and must set priorities that help the foundation fulfill its mission.

Instructions

€ Complete the following grant application. (Only printed grant applications will be accepted.)

€ Save as a Word document. Name the document the same name as your grant proposal.

€ Print page 1 of the application. Sign and obtain other necessary signatures. Submit a paper copy of page 1 to the Johnson Creek Education Foundation, C/O Natasha Steenbergen, PO Box 39, Johnson Creek, WI.

€ Submit the entire application electronically to steenbergenn@johnsoncreekschools.org
Both the paper copy and electronic copy must be received no later 30 days prior to beginning of project.

If you have questions, please contact Natasha Steenbergen @ (920) 210-5535

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Section 1: Personal Information:

Name:

School:

Position/Title:

School Phone:

Section 2: Basic Project Information:

Project Title:

Total Request $

Signature of Applicant   Signature of Principal   Signature of IT Department

Rep (if applicable)

The intention of the Foundation is to fund projects not covered by the regular school budget. Please document that regular avenues of funding have been exhausted. (i.e. requests to Principal and curriculum supervisors)

Section 3: Project Description:

I.   By _____, _____,
                    (Date)   (Something will happen - activity)

resulting in _____.
                        (Objective)

II.

Objectives of Project	List the corresponding district/school/curriculum goals (if applicable)	State how you will evaluate whether objectives are met.

III.

Activities to Accomplish Objectives	Who Will Be Responsible for Implementation	Resources Needed (not financial)	Timeframe to Accomplish

IV. What is the lifespan of this project?

V. Approximately how many students will be affected by this project? Explain your number.

VI. Please state how you will collaborate with…
Other organizations in the community (if applicable)

Other schools in the district (if applicable)

Other departments/classrooms (if applicable)

VII.   What will happen to the project at the conclusion of the grant? If it is to continue, how will it be sustained?

VIII. How could the project be shared with other teachers and schools to benefit more students?

Section 4: Budget Information:

Item	Supplier	Budgeted Amount

Total request: $

Other sources of funding for this project (if applicable):

Total budget to accomplish project: $

Section 5: Summary:

How will this project bring visibility to JCEF in the community?

Please provide a one paragraph summary of your project including an explanation of why we should fund your project.